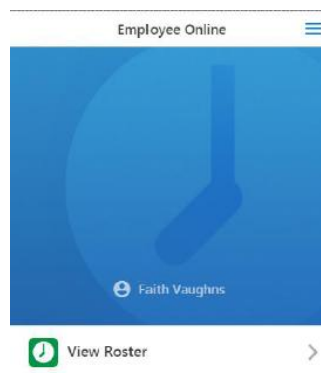


Employee Online – Viewing your Roster (Mobile View)

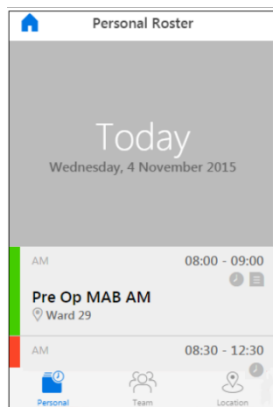


Once you have logged into Employee Online, Select View Roster to view your personal roster.

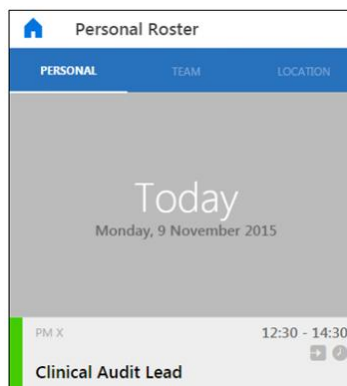


Your personal roster opens on the current day's duty. The look and navigation of the roster page differs depending on the device you use.

iPad/iPhone (iOS)



Android Device



There are three ways to view the roster.

Personal

View your own personal approved roster.

Team

View everyone on your roster and what they are doing on a given day.

Location

View the activities in each location and who is fulfilling them.

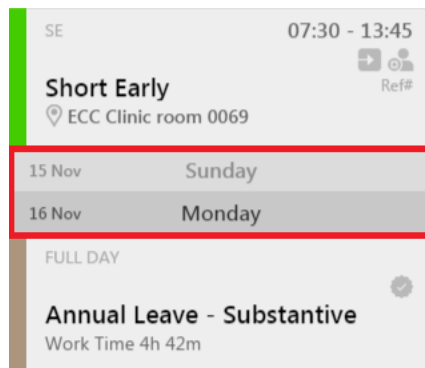
Employee Online – Viewing your Roster (Mobile View)



Personal Roster

The Personal Roster view shows you your duty details for that day. Scroll down to view future days' duties.

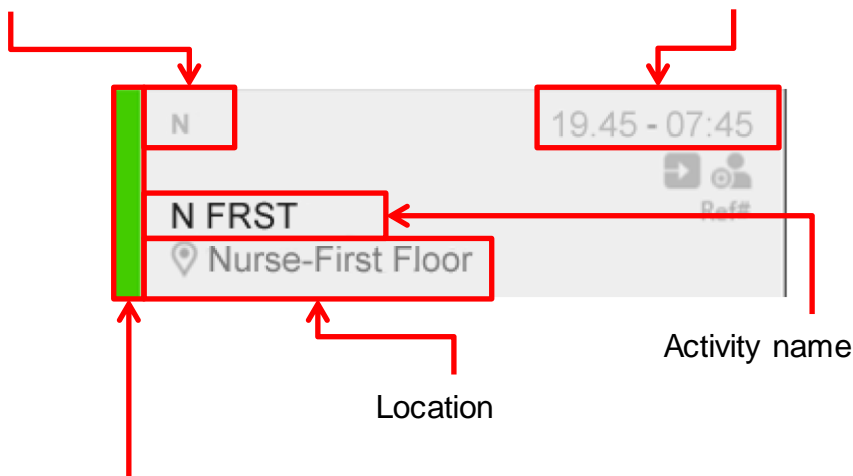
Days with no duties allocated are greyed out.



Duty Details

Short Shift Name

Shift Times



Duties are displayed in green for days and dark green for nights.

Duties in other units are displayed in yellow.

Rest Shifts are shown in dark grey.

Unavailability (absence and activity other than standard duties) is displayed in light grey.