

Employee Online – Accessing your Account via an e Timeclock



Step 1 Log in to Employee.

Step 2 Select Employee Online.



Step 3 Enter your username and password.

N.B. If you have forgotten your password, select Forgotten Password. Further instructions will be sent to the email address you previously provided.

Step 4 Select Login.

To exit Employee Online, select LOG OUT in the top left corner of the screen.

